



2024

CUB SCOUT

SUMMER
CAMP



Cub Resident Camp 2024 Leaders' Guide

TABLE *of* CONTENTS

PAGE DESCRIPTION	PAGE NO.
Welcome to Camp: History of Camp Horne, Our Program, General Policies	page 1
Camp Dates, Fees, Camperships, Leadership Ratio	page 2
Registering for Camp	page 3
Leadership in Camp	page 4
Food Service and Specific Dietary Needs	page 5
Things You Need to Know:	page 6-8
Mail, Lost & Found, Camp Office, Campsites Restrooms & Showers, Health Care, Chapel & Chaplaincy, Charging Stations, Visitor Policy, Leave No Trace, Transportation and Vehicle Parking, Getting Around Camp	
Health & Safety	page 8
Scout Oath and Law, Dress Code, Wildlife, Insects, Prohibited Items	page 9
Refund Policy, Damages, Commissioners Service	page 10
Program and Fun:	pages 11-13
Water Sports, Shooting Sports, Schedules, T-shirts, Rank Specific Programming and Advancement	
Emergency Procedures: Weather, Injury, Intruder	pages 13-14
Check-In and Arrivals: Steps, Mandatory Paperwork, Swim Test	page 15
Check-Out and Departures: Steps, YPT Guidelines	page 16
Parents and Checklists:	pages 17-18
What to Expect, What to Leave at Home, Helpful Hints, Personal Gear, Unit Equipment, Optional Gear, What NOT to Bring	
Appendix (see page listing of maps/resources)	page 19

WELCOME to CAMP

A CENTURY OF CAMP HORNE

Camp Horne's beautiful 488-acre property was donated to the Black Warrior Council in 1924, by Tuscaloosa businessman, J.T. Horne. As you enter our gates, the rush of spirit, passion, and excitement immediately hits you. You hear the cheers, see the smiles, and feel the energy. You quickly understand why our Scouts say the Camp Horne spirit flows through their veins.

Our Scouts take great pride in knowing they are part of something bigger than themselves as they walk in the footsteps of generations of former campers who built traditions that carry on year after year.

For 100 years, the Camp Horne spirit and traditions have been exhilarating, contagious, and lifelong. Once you're a part of Camp Horne, the history will live within you forever.

OUR PROGRAM

Summer camping is a time-honored, quintessential Scouting experience. For generations, Scouts have come to have fun and achieve personal growth at Camp Horne. Over the years, the Camp Horne Staff has worked diligently to maintain a great tradition of a quality program, enhanced with Scouting spirit and a unique enthusiasm.

From the moment our campers wake up, until their heads hit the pillow at night, our action-packed days are designed to provide your Scout with an exciting environment where they can learn, laugh, play, and enjoy their Summer VACATION!



GET IN TOUCH

Registrar and Technical Support 205.554.1680

Camp Director

Wayne Harris 205.292.2845

Camp Horne

13633 Keenes Mill Road, Cottondale, AL 35453

Camp Ranger

Tim Patrick 205.393.8293

Black Warrior Council Scout Office 205.554.1680

2700 Jack Warner Pkwy, Tuscaloosa, AL 35404

www.bwc-bsa.org

GENERAL POLICIES

- Units must always maintain two-deep leadership while at camp. No exceptions!
- One-on-one contact between adults and youth members is not permitted.
- Youth are only permitted in the Adirondack or tent with other youth or their own parent/guardian.
- All adults staying in the camp must provide proof of Youth Protection certification.
- All cars must be parked in designated parking areas, as assigned by camp director or ranger.
- Throwing rocks, pebbles, sand, sticks, etc. is strictly forbidden.
- No running in camp
- No flames, fires, or fuels of any kind are permitted inside tents.
- No alcoholic beverages or illegal substances are allowed on camp property.
- All guests are required to check in at the Hulsart Center and check out when leaving
- No fireworks of any kind are permitted on camp property.
- No pets are allowed at Camp Horne. Service animals must adhere to all local and state laws.



TIME for FUN

CAMP FEES

The Cub Scout and Webelos Resident Camp fee covers program costs and materials, accommodations (Adirondack cabins, bunks, tents, and cots), insurance, staff, meals, patch, T-shirts, and more! Please note that we cannot offer refunds for Scouts or Leaders who leave camp early.

2024 Camp Fee Schedule

	In-Council	Out-of-Council
Cub Scouts	\$155	\$175
Webelos/AOL	\$155	\$175
Adults	\$75	\$100

** Late fee of \$25 per Cub will be added after May 24, 2024.*

One (1) adult leader may attend free for every six (6) paid scouts.

Campsite Requests

Every attempt will be made to honor campsite requests. However, leaders need to understand that the camp director may have to adjust assignments based on factors such as overall camp attendance and National Camp Accreditation Standards (NCAP).

All adults staying in the camp must have current BSA Youth Protection Training. All participants must have up-to-date Health and Medical Forms Parts A and B. All special needs (including dietary needs) must be reported to the Camp Director 2 weeks prior to arrival to ensure accommodation.

Packs are billed per registration. The Black Warrior Council does not track individual payments; rather, we process unit payments. While we do not manage individual accounts, units are encouraged to set up their own internal system for collecting payments.

CAMP SESSION DATES

There is one (1) session of Cub Scout and Webelos Resident Camp at Camp Horne Scout Property in 2024.

June 2-5, 2024

CAMPERSHIPS

Financial assistance is available for Scouts and families in need. While the campership funds of the Black Warrior Council are intended for in-council Scouts, please contact us if your out-of-council Scout needs help! Visit our Cub Resident Camp site <http://www.bwc-bsa.org/cubscoutresidentcamp> for more information. **Campership Applications Due April 12, 2024.**

REQUIRED ADULT LEADERSHIP RATIO FOR CUB SCOUTS

The minimum leadership requirement for any Cub Scout Unit attending resident camp is a ratio of two (2) adults to a maximum of eight (8) Scouts and one (1) additional adult for each four (4) Scouts or part thereof.

<u>No. of Scouts</u>	<u>Minimum No. of Leaders</u>
1-8	2
9-12	3
13-16	4
21-24	5
25-28	6
29-32	7

REGISTERING *for* SUMMER CAMP

REGISTRATION PROCEDURE

It is the goal of The Black Warrior Council, BSA and Camp Horne to make the registration process as simple as possible. Registrations can be placed online, using the links listed on our webpage: www.bwc-bsa.org/cubresidentcamp2024.

Registration information is preferred to be entered online but paper registrations are available if needed.

REGISTRATION TIPS

The following points provide some insight and advice for leaders as they prepare to register their Scouts for camp:

- Tigers, Wolves, Bears, Webelos, and AOL Scouts will be grouped together with their pack and will remain with their pack while moving from activity to activity.
- Many of the scheduled activities can be used for scout rank advancement. Leaders may enter these advancement achievements in Scoutbook online.

REGISTRATION TIMELINE

January 16, 2024

Online campsite requests are open. Leaders can place a reservation for their unit members online, by visiting www.bwc-bsa.org/cubresidentcamp2024. Approximate attendance numbers can be entered when reservations are placed; these numbers can be adjusted later.

By April 12, 2024

Campership applications are due to the council office.

May 19, 2024

The remaining balance of camp fees should be paid by May 24, 2024. Fees can be paid at camp by check (made to the Black Warrior Council), credit or debit card, or cash. Free adult leader spaces (two (2) for any pack bringing twelve (12) or more Scouts) will be credited at check-in.

NEED REGISTRATION HELP? HAVE QUESTIONS?

There are several ways to obtain help with registrations for Cub Resident Camp!

1. Visit the webpage:
www.bwc-bsa.org/cubresidentcamp2024
2. Contact the Walter Davie, Council Program Director:
walter.davie@scouting.org
Office (205) 554-1680 Cell (205) 292-3392
3. Contact Wayne Harris, Camp Director
camp.director@gmail.com
Cell (205) 292-2845



CAMP LEADERSHIP & GUIDELINES

GUIDELINES

1. Don't be afraid to ask for help! The staff are ALWAYS available for help, regardless of the situation. Always supervise your pack. Adult leaders are responsible for their Pack's welfare and should make every effort to assure their physical and emotional health. Adult leaders are also responsible for the behavior of their Scouts. Please help the staff to focus on the program by watching your Scouts and being available to deal with discipline issues should they develop.

2. Be Prepared. Be sure that all attending camp has the necessary personal gear, especially rain gear and a change of footwear. It is advised that you bring games or other activities in case the weather does not cooperate with camp programming.

3. Understand the program and guide the pack through the activities. Be on time and accomplish tasks in an enjoyable manner. In guiding your Scouts remember that Cub and Webelos Resident Camps are not military institutions. Lead, do not command.

4. Allow your Scouts to fail. One of the greatest teachers is a failure. Even if you can complete a task more quickly or satisfactorily, it is important to give your Scouts the opportunity to attempt things for themselves even if it means they need to try more than once. Remember, you're here to guide them along the journey of development toward becoming successful young adults.

5. Be sensitive to problems. Many of the Scouts will be away from home for the first time and might develop homesickness. Some Scouts may at first experience discomfort with the newness of their natural surroundings. Be patient and fair, listen, and resolve the problems together. Again, the staff is ALWAYS available for help.

6. Allow the staff to do their job while working with your dens. Adult leaders are encouraged to

participate but do not dictate camp programming. Program areas, particularly aquatics and shooting sports, are not areas under your control. If there is a problem with a staff member, it should be brought to the attention of the Camp Director and appropriate action will be taken.

7. Remember you set the example! Be a positive role model. We strongly discourage the use of tobacco as well as swearing, displays of anger, and unsportsmanlike conduct. Camp rules and policies have been carefully designed over time, complying with the national BSA regulations. Rules have not been implemented arbitrarily and we will gladly explain their purpose. Your cooperation and aid in maintaining our rules/policies are expected and required.

8. Be aware of medical needs. The staff will also be aware. This information should NOT be shared with everyone.

9. Enjoy camp! While the work you do makes a huge difference, don't forget to get some deserved R&R!

REGISTRATION TIMELINE

Every unit will always need a minimum of two (2) registered leaders in the camp. One leader must be at least 21 years of age, while assistants can be 18. Ideally besides two leaders, each pack should have one (1) adult per five (5) Scouts. Adults in attendance at camp with the pack are responsible for:

- Maintaining order and discipline within the pack
- Ensuring the cleanliness of their campsite during their stay and before departure,
- Remember, Scouts practice Leave No Trace!
- Ensuring all campers wash their hands prior to every meal or use sanitizing gel.
- Ensuring the safety of all campers by adhering to all camp guidelines and ensuring the Scouts do the same.

FOOD SERVICE & DIETARY NEEDS

THE DINING HALL & MEALS

All meals are served in our Dining Hall each day. Professional cooks prepare breakfast, lunch, and supper, so your Scout's attention can be on the fun! Menus are balanced for the dietary needs of your Scout and approved by a certified dietician.

TYPICAL MEALTIMES

The Cub Scout and Webelos Resident Camp fee covers program costs and materials, living accommodations (Adirondack cabins with bunks and mattresses), meals, a patch, and more! Please note that we cannot offer refunds for Scouts or Leaders who leave camp early.

Typical Meal/Assembly Times

Morning Flag Ceremony	8:00 am
Breakfast	8:05 am
Lunch	12:00 pm
Evening Flag Ceremony	5:20 pm
Dinner	5:30 pm

ASSEMBLIES AND FLAG CEREMONIES

The entire camp will gather before breakfast and dinner for assembly and flag-raising and lowering ceremonies. The Camp Staff will lead all flag ceremonies with various dens or Packs having the opportunity to participate. All participants should wear their BSA Class A uniform for the evening flag.

CAMP TOUR/WAITER SYSTEM

All packs/families will visit the Dining Hall on the camp tour by your assigned pack guide (Camp Horne staff members) on your arrival day. One the tour, the Dining Hall Staff will explain the waiter system in which Scouts (assisted by leaders) help set up meal arrangements and clean up eating areas.

SPECIFIC DIETARY NEEDS

Special dietary needs will be accommodated as best we can with the food, we have available. Dietary supplements should be brought from home for specific dietary requirements. Any special requests need to be made prior to arrival with the Camp Director two weeks prior to your arrival. Please email the details to bwc.camp.director@gmail.com. Be sure you receive a reply to confirm your email was received!

DRINKING WATER

Drinking water will be provided at different areas of the camp for participants to fill up their water bottles. It is imperative on summer days to drink plenty of water and stay hydrated in the Alabama heat!

TRADING POST

Camp Horne's Trading Post is open daily. Scouts can make purchases from its assortment of cold drinks, snacks, gear, and camp souvenirs. Scouts are responsible for their own money. The Trading Post accepts Cash, Credit Cards, and Apple Pay.



THINGS to KNOW

POSTAL MAIL

The camp's mailbox stays busy during a typical camp session. Incoming mail will be delivered to unit leaders during meals. In order for mail to be delivered on time, it is suggested that mail is sent a couple of days before the start of the camp session. Mail to Scouts may be addressed as follows:

Cub or Leader's Name, Pack #
Camp Horne
13633 Keene's Mill Road
Cottondale, AL 35453

LOST AND FOUND

A central Lost and Found area is located on the porch of the Hulsart Center and at The Trading Post. To simplify the recovery of lost items, Scouts should clearly mark their personal possessions with their name and unit number. This includes water bottles, clothing, gear, etc. All items are discarded or donated at the end of the Summer Camp season. Example: J. Horne, P 85

CAMP OFFICE

The Camp Horne Office is located in the Hulsart Center and is open from 8 am to 10 pm each day. Please limit check-in and check-out times between the hours of 8:15 am to 9:30 pm. The camp does not have a phone. If contact needs to be made within the time that camp is open, please contact the unit leader. If you are unable to contact the unit leader, please contact the Camp Director or Camp Ranger.

CAMPSITES

Each campsite offers Adirondacks with four (4) bunks and mattresses. Usually, more than one unit will be in a campsite during each session of camp. Priority for campsite assignments are made based on unit leader requests, National Camp Accreditation Standards (NCAP), and Youth Protection Standards (YPT). While every attempt will be made to honor requests, they are not guaranteed. Campsites do not have electricity but have gas-powered hot water heaters for showers.

RESTROOMS AND SHOWERS

Restrooms are located at the Hulsart Center, OA Lodge, beside the dining hall (new!), trading post, pool, and at each campsite. Showers are located in each campsite. A Scout is clean.

HEALTH CARE

A health officer is on-site 24 hours a day. Should a Scout or Scouter need medical attention, the Health Lodge is located behind the Dining Hall.

CHAPEL AND CHAPLAINCY

Among the many wonderful facilities at Camp Horne is the Ponder-Livingston Chapel. This outdoor chapel is located in a beautiful location overlooking our upper lake. Two camp-wide services will be held during your stay at camp. This service is led by our chaplain as well as Scouts in your units. In case of need, the chaplain can be available for counseling or other services.

All religious programs (vespers, devotionals, etc.) are inter-faith and are pre-approved by the Camp Director. Units may request copies of these materials for review by religious leaders. Scouts are encouraged to practice their own personal faith during camp.

If you have any questions, please see the BSA Declaration of Religious Principle (BSA Charter and Bylaws; Bylaws Article IX, Section 1) The chapel is always available for individuals, small groups, or your entire unit. For a planned event, please schedule use through the Camp Director.

CHARGING STATIONS

There are three (3) charging stations for Apple and Android devices located at The Hulsart Center, outside of the Dining Hall, and at The Trading Post.

MORE THINGS *to* KNOW

VISITORS POLICY

Our greatest concern is the safety and well-being of the Scouts under our care. Adult visitors may be asked to present a valid form of identification upon check-in. Visitors should remain with the Pack during their stay and remain in the main areas of the camp. Visits to the campsites are discouraged, but if planned, the regular camp leaders must be present. No visitor will be allowed to use the aquatics areas without a complete BSA Health and Medical form being on file with the Health Officer.

Children, Brothers, and Sisters – While we recognize that Camp Horne is a great place to be, we must limit camp participation to registered participants. For non-Scout siblings to visit along with parents/legal guardians, they must be accompanied by a parent at all times. Only registered Cubs are allowed to participate in programs.

Visitors MUST sign in at the camp office and obtain a visitor's pass and parking permit. Once they have moved their vehicle to the appropriate area, they may meet their Scout or Scouter. All visitors over the age of 18 may be asked to show some form of identification when checking in. All visitors must depart the camp by 9 pm. Any exceptions to this must be approved by the Camp Director in advance.

CONSERVATION POLICY AND LEAVE NO TRACE

Leave No Trace is one of the many outdoor skills taught to Scouts of all ages. Please help us keep Camp Horne clean by putting your trash in designated trash cans. Units are highly encouraged to participate in a recycling program in their campsites. Please see the Camp Director or Ranger for more information.

TRANSPORTATION AND VEHICLE PARKING

Each unit is responsible for the safe transportation of its members to and from camp, and for making sure that all vehicles meet BSA national insurance requirements. Vehicles are not allowed in campsites

or any program areas; however, vehicles will be allowed in the campsite to drop off gear on Sunday and allowed back in on Saturday morning to pick up gear.

All vehicles must be parked and remain in the designated camp parking areas. The parking lot in front of the Hulsart is for visitor parking only, not for adult leaders to use while staying at the camp. **UTVs can only be used by camp maintenance staff.** Certification is required! Please see the attachment in this guide.

For Golf Carts: Users will need to read the manual on training criteria. Golf carts or other vehicles are allowed only with written ADVANCE permission of the Camp Director and only for medical or disability concerns. The golf cart must be in proper mechanical condition and will be inspected by the Camp Ranger before unloading. Golf carts must have headlights, a first-aid kit and a fire extinguisher. Only the person(s) approved for use of the golf cart may be transported in the vehicle. Failure to follow camp guidelines will result in no longer being able to use the vehicle.

Transporting anyone in the bed of a pick-up or trailer – covered or not – IS PROHIBITED.

GETTING AROUND AT CAMP

Camp Horne is a walking facility and Scouts and Scouters alike need to be in shape for our “rolling hills” and being in an environment (extreme weather conditions, such as heat or rain) to which they might not normally be accustomed. Be sure adults in your unit who are attending as leaders are aware of their environment. Get in shape for camp by taking some early walks and spending time outdoors before your week at camp.

HEALTH *and* SAFETY

BSA HEALTH AND MEDICAL FORMS

All Scouts, leaders, and other adults attending Camp Horne must have a physical examination before coming to camp and have the BSA Health and Medical Form Parts A and B completed (Part C is recommended but not required). Scouts and leaders whose BSA Health and Medical forms are inadequately filled out or are missing upon arrival will be given until 12:00 PM on the following day to complete the forms or the Scout or Scouter will be sent home. The Boy Scouts of America encourage Scouts and Scouters to follow the immunizations recommended within their state. If a Scout or Scouter is unable to comply with the vaccination recommendations for any reason, a physician's statement to that effect or a State of Alabama Certificate of Religious Exemption should be provided.

INSURANCE INFORMATION

The Black Warrior Council has purchased accident and sickness insurance for every registered Scout and Scouter in the council. This coverage is a secondary policy in excess insurance to any health or accident insurance that a family already may have in place. This policy covers the Scouting activities involved with the camp. This insurance does not cover co-pays for the family's primary insurance. Out-of-council units must provide proof of accident and sickness insurance upon arrival. Questions may be directed to Walter Davie, Council Program Director at 205-554-1680.

RISK FACTORS

Based on the vast experience of the medical community, the BSA has identified that the following risk factors may define your participation in various outdoor adventures:

Allergies/Anaphylaxis	Asthma
Diabetes	Excessive Weight
Heart Disease	High Blood Pressure
Lack of Immunizations	Seizures
Muscular/Skeletal Injuries	Sleep Disorders
Psychiatric, Psychological, Emotional Difficulties	

IN-CAMP HEALTHCARE

Should a Scout or Scouter need medical attention while at Camp Horne, a health officer is onsite 24 hours a day. In the event of a medical issue or emergency, the health officer is qualified to administer first aid and primary care. If a Scout were to need non-emergency medical care from a physician while at camp, the camp office will contact the emergency contact so that the Scout may be taken to his personal physician. In the event of a medical emergency that requires immediate attention, Scouts or Scouters will be taken to DCH Regional Medical Center in Tuscaloosa via qualified emergency personnel.

PERSONAL PRESCRIPTIONS

The taking of prescription medication is the responsibility of the individual taking the medication and/or that individual's parent or guardian. A leader, after obtaining all the necessary information, may agree to accept the responsibility of making sure a youth takes the necessary medication at the appropriate time, but BSA does not mandate or necessarily encourage the leader to do so. As stated in Guide to Safe Scouting, all medications (including those which are part of first aid kits) must be kept secured when not in use except for inhalers, Epi-Pens, or a similar medical device, which should be with the Scout at all times and made known to leaders and health officer. If the leader does not want to take responsibility for the medication, it can be turned in to the health officer at the Health Lodge for dispersal. Important reminders about prescriptions:

-Must be in the original container with the original label containing:

*Prescription Number Patient Name Date Filled
Physician's Name Directions for us*

-Must match the physician's order, which should accompany the medical form.

-Orders signed by the physician and parent/guardian must be submitted for the health officer to administer prescription medication. Important: Please check forms yearly and delete any medication orders that will not be given at camp.

IMPORTANT STUFF

SCOUT OATH AND LAW

In addition to specifically outlined policies, all campers are asked to measure their conduct by the Scout Oath and Law. Any behavior inconsistent with these principles will not be tolerated.

Scout Oath:

On my honor I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.

Scout Law:

A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.

DRESS CODE

Uniforms: BSA Field Uniforms should be worn on arrival at camp and at all appropriate times such as meals, campfire, etc. Leaders are encouraged to work with their Scouts to assure proper uniforms for camp.

Blue jeans and camouflage fatigues ARE NOT PART OF the Scout uniform. Only appropriate Scout hats should be allowed with a scout uniform. Consult the Insignia Guide for proper placement of patches or other insignia.

At other times Scouts and Scouters must wear a shirt and pants or shorts unless participating in an aquatic activity where swim trunks are required. Sandals and Croc-style shoes should only be worn at the campsite for shower purposes. At all other times, close-toed shoes must be worn.

WILDLIFE

For many Scouts, Camp Horne is a great place to see many types of wildlife, from plants to animals. Please remind your Scouts that any food in the tents will attract unwanted ants and raccoons. Snakes are another form of wildlife often seen at camp. Scouts and Scouters of all ages should avoid picking up snakes as many in our part of the country are venomous. It is also a good idea to familiarize yourself and your Scouts with poisonous plants and what they look like. A general rule is “leaves of three, leave them be.” In other words, if the plant has clusters of three leaves, don’t touch.

PREVENTION OF TICK-BORNE AND MOSQUITO DISEASES

Lyme disease, Rocky Mountain Spotted Fever, etc. are carried by ticks. West Nile, Zika, etc. are carried by mosquitoes. There are ticks and mosquitoes at Camp Horne and the best prevention is bug repellent. Please make sure your Scouts and adults utilize this prevention. Also, make sure your participants check themselves regularly. If a tick does not remove easily, please go to the Health Lodge to have it removed.

PROHIBITED ITEMS

Sheath knives, personal rifles or other firearms, ammunition, and archery equipment are not allowed in camp; only those supplied by the Shooting Sports area are to be used. Pocketknives are allowed while carrying a Whitlin’ Chip. Any prohibited items found will be confiscated until the unit’s departure. It is the responsibility of the unit leader in charge to retrieve these items before departure. Alcoholic beverages and illegal drugs are strictly prohibited at Camp Horne. If any participant is caught with one or both substances, they will be sent home. **It is recommended that Scouts not bring valuables to camp as they may be lost or damaged.**



REFUNDS AND DAMAGES

FEE REFUND POLICY

Refund Policy: Due to commitments made by the Council for the hiring of staff and purchasing of program supplies, camp materials, and food for summer camp, refund amounts are dependent on the time of submission and the reason for the refund. Refunds will be considered on a case-by-case basis. However, refunds will only be provided for that portion of funds that have been recoverable by the Council. No refunds or credits will be issued at camp. Refunds will be issued to the unit via check or will be moved into the unit's account after the unit has attended the camp.

Requests for full refunds (less the per Cub deposit fee) will only be accepted for medical illness or injury to the Cub, medical illness or injury to an immediate family member, or mandatory attendance to summer school during the Cub's scheduled summer camp week. Requests for refunds for these reasons must be submitted within 14 days after the unit attended the camp, with supporting documentation to the Black Warrior Council Service Center.

Written refund requests should be submitted to the Council Service Center and should include the Cub's name, unit number, date of attendance, the reason for refund, and documentation to support the refund request.

DAMAGE CHARGES

During check-in, a member of our staff will review the campsite condition with the unit leader using the rubric below. Before checking out, a staff member will inspect the condition of the campsite with the unit leader. If damage occurs during your stay, your unit may be held accountable for the cost of facility/equipment repairs or replacement. Accidents occur; the fines below are for non-accidental damages. Intentional actions or clear misuse are causes for fines. The equipment at Camp Horne belongs to everyone who uses the facility. We want to ensure that equipment and facilities remain usable for the entire lifetime of the item.

<u>Damage Category</u>	<u>Amount</u>
Cot	\$100-150
Tent Repair	\$50 Minimum*
Tent Platform Repair	\$25-500
Tent Replacement	\$775
Tent Frame	\$125
Canvas Canopy	\$240
Picnic Tables	\$20-180
Adirondacks/buildings/ Other Damages	***
Damage to trees	\$20 Min.*
Improper disposal of trash/liter	\$10 Min.*
Canoe Repair	\$100 Min.*
Canoe Replacement	\$1,500
Paddle Replacement	\$60
Kayak Repair	\$60 Min.*
Kayak Replacement	\$750
PFD Replacement	\$75
Dining Hall Table Replacement	\$250
Carving or Graffiti	\$5 per inch

*/*** Amount to be determined by Camp Ranger

COMMISSIONER'S SERVICE

The Camp Commissioner is the concierge for your campsite and will visit the campsites each day to conduct inspections, visit with leaders, etc. It is their job to make sure you have all the supplies and equipment you need. If there is something broken or missing on your site, a member of the commissioner's staff will work to fix it or replace it. You may personally take your trash to the dumpster next to The Hulsart Center or ask the Commissioner for help in its removal.

PROGRAM AND FUN

WATER SPORTS

The BSA standards for resident camps state that the ratio of Lifeguards to Cub Scouts is 1:10, a minimum of 2 (Example: 32 swimmers, minimum of 4 lifeguards). Although we strive to have adequate lifeguards, occasionally adult leaders may be asked to assist as lookouts when necessary. Anyone with Safe Swim Defense, Safety Afloat, Swim Safe Supervision, Paddle Craft Safety, BSA Lifeguard, or equivalent training may be asked to assist.

Once the area reaches capacity, Scouts will be rotated in/out of the area so all can enjoy the event. Adult leaders may be asked to forfeit their time so the youth can participate in aquatic activities. Yes, adults also count toward the overall ratio in aquatic activities.

Use of lakefront activities with Cub Scouts and Webelos varies according to the age and skill level of the Scout. Events will follow the BSA Aquatics Supervision Manual and the Guide to Safe Scouting. If you have specific questions concerning the Aquatics areas, please see the Aquatics Director or Camp Director.

BB GUNS, AMMUNITIONS, AND ARCHERY SUPPLIES

Camp Horne is fully equipped to handle your Scouts' need for BB guns and archery, including ammunition. There is no need for any of this equipment to be brought to camp by Scouts or leaders. Personal firearms and ammunition are prohibited at Camp Horne. Anyone found in possession of a personal firearm or ammunition will be asked to leave the property and will forfeit the remainder of their time at camp. The Scout Executive will be notified and additional action may be taken by the Scout Executive at any future date.

PROGRAM INFORMATION

Our first priority at Camp Horne is for everyone, including youth and adults to have a spectacular camp experience in a safe environment. Under the supervision of our trained staff, Cubmasters, adult leaders, and adult volunteers, Cub and Webelos Scouts will have the opportunity to work toward rank advancement, belt loops, Webelos activity awards, Scout skills, and special camping awards. Through our program, we aim to address the Scout Oath and Law while giving Cub Scouts memories to cherish for life.



PROGRAM AND FUN

DAILY SCHEDULE

This schedule is temporary, and an updated, detailed schedule will be made available to unit leaders during check in on Sunday at the leaders' meeting.

DAY ONE

TIME	ACTIVITY
2:15-5:30 pm	Arrival and Check In
5:15 pm	Waiters Report to Dining Hall
5:20 pm	Flag Ceremony
5:30 pm	Dinner
6:45 pm	Chapel/Campfire
10:00 pm	Taps/Lights Out

DAY TWO AND THREE

TIME	ACTIVITY
7:00 am	Reveille
7:45 am	Waiters Report to Dining Hall
8:00 am	Flag Ceremony
8:05 am	Breakfast
8:30-11:15	Planned Morning Programs
11:15 am	Waiters Report to Dining Hall
12:00 pm	Lunch
1-2:00 pm	Rest Time
2:15-5:30 pm	Arrival and Check In
5:15 pm	Waiters Report to Dining Hall
5:20 pm	Flag Ceremony
5:30 pm	Dinner
6:45 pm	Chapel/Campfire
10:00 pm	Taps/Lights Out

DAY FOUR

TIME	ACTIVITY
8:00 am	Flag Ceremony
8:05 am	Breakfast
8:30-10:15 am	Planned Morning Programs
10:30 am	Dismissal

PROGRAM INFO

Our first priority at Camp Horne is for everyone, including youth and adults, to have a spectacular camp experience in a safe environment. Under the supervision of our trained staff, Cubmasters, adult leaders, and adult volunteers, Cub and Webelos Scouts will have the opportunity to work toward rank advancement, belt loops, Webelos activity awards, Scout skills, and special camping awards. Through our program we aim to address the Scout Oath and Law while giving Cub Scouts memories to cherish for life.

CAMP T-SHIRTS

T-shirts will be made available at a later date. Units will be notified in time to order for camp session.



EMERGENCY PROCEDURES

EMERGENCY PROCEDURES

An Emergency Drill will be conducted during each session. It will occur within 24 hours of your unit's arrival at camp. Participation in the Emergency Drill is not optional.

SEVERE WEATHER

Scattered Thunderstorms or Severe Lightning Watch/Warning:

1. The emergency messaging system to clarify what precautions should be taken.
2. All aquatic areas will be closed, and campers will be moved away from open water.
3. All campers will be instructed to stay away from clearings and solitary trees.
4. Take cover – do not try to get to your campsite and remain with your group.

Severe Thunderstorm and Tornado Watch/Warning:

1. If needed, the alarm will be a continued ringing of the dining hall bell.
2. Unless unavailable, a text message will be sent via the emergency messaging system to clarify what precautions should be taken.
3. When a Severe Thunderstorm Warning, Tornado Watch, or Tornado Warning is issued, all campers will be instructed to report to the Dining Hall unless otherwise instructed by camp management. **No one should remain in campsites.**
4. If weather conditions make it unsafe to move to an emergency shelter location, move to the lowest, safest area with protection. If you must take this action, notify camp management immediately. This is a last resort.
5. Stay with your group. Unit leaders will be asked to give a full head count accounting for every member of their units.

Flash Flood Watch/Warning:

1. If needed, the alarm will be the continued ringing of the dining hall bell.
2. Unless unavailable, a text message will be sent via the emergency messaging system to clarify what precautions should be taken.
3. All aquatic areas will be closed, and campers will be moved away from open water.
4. Avoid low lying areas and areas near water.

FIRE

Minor

1. Put out the fire with equipment and manpower available on site.
2. Send for staff help if needed.
3. Do not attempt to contact outside emergency services. The Camp Director will contact any needed emergency services.
4. Inform Camp Director and Camp Ranger for further evaluation.

SERIOUS ACCIDENT OR ILLNESS

Minor

1. Start first aid at the site – do not try to move a seriously injured person.
2. Send for staff help. Send a runner to the health lodge.
3. Do not start rumors; all unneeded people will be kept away from the area of the incident.
4. Inform Camp Director **IMMEDIATELY**. Do not attempt to contact outside emergency services. The Camp Director will contact any needed emergency services.

Complete notes of the incident will be recorded.



IN CASE *of* EMERGENCY

MAJOR FIRE, MISSING PERSON, LOST SWIMMER

1. If needed, the alarm will be the continued ringing of the dining hall bell.
2. Unless unavailable, a text message will be sent via the emergency messaging system to clarify what precautions should be taken.
3. All program areas will be closed in an orderly fashion.
4. All campers (youth and adult) and staff must move to Parade Field immediately in an orderly manner and use the buddy system.
5. Campers will line up by their unit. Unit leaders will conduct head counts. All campers will wait for instructions from camp management.
6. Unit leaders will report missing campers to the staff.
7. Do not attempt to contact outside emergency services. The Camp Director will contact any needed emergency services.

HIGH TEMPERATURES, HUMIDITY PROBLEMS

1. Camp administration will monitor weather conditions. In situations of high temperatures or high humidity where activities should be limited, all leaders will be informed via announcements, leader's meetings, and/ or emergency messaging systems.
2. The Program Director will work with unit leaders and staff to schedule alternate programs.
3. Hiking and activities that require physical exertion will be modified as needed.

INTRUDER

1. Report any unauthorized person to the Camp Director.
2. All visitors must check in through the Hulsart. Anyone who is not a camper or registered visitor will be considered an intruder.
3. All program areas will be closed and locked down.
4. Depending on the situation, **run** away, or **hide**. As a last resort, **fight** or defend yourself.
5. Do not attempt to contact outside emergency services. The Camp Director will contact any needed emergency services.

ALWAYS USE THE BUDDY SYSTEM WHILE AT CAMP HORNE



CHECK-IN and ARRIVALS

ARRIVAL

Units should plan to carpool to camp as parking space is extremely limited. If your unit travels to camp in personal vehicles, coordinate to ensure that the entire unit arrives at the same time as check-in is a group process. Vehicle access to the campsite will be limited so attempt to load all gear in as few vehicles as possible. National Camp Accreditation standards prohibit parking in campsites. Upon arrival, you will receive additional directions and information from a staff member located at the front gate. Your check-in guide will greet you at check-in. Each step of the check-in process is critical, and your guide will help you complete it in a timely manner. The Cubmaster or a designated leader should report to the Hulsart Center to complete the registration process.

Each unit will be assigned a specific arrival time by May 31, 2024. Units arriving after their assigned check-in time may face longer wait times during the check-in process. The gates will not be unlocked prior to 2 pm.

STEPS FOR CHECK-IN

Each unit must complete the following steps during check-in:

1. The staff guide meets the pack in the parking area. At this time, the Cubmaster should provide the health records and swim form (if applicable) to the staff guide. The staff guide will take these forms to the Health Lodge and swimming pool as part of the afternoon camp tour.
2. The Cubmaster will report to the Hulsart Center for check-in, pay any outstanding fees, and to receive important information about camp.
3. The unit will check in with the Health Officer at the Health Lodge for a medical re-check and to receive buddy tags as part of the camp tour.
4. Swim tests are administered, or rechecked, and swim test forms are reviewed by pool staff.
5. The unit is led on a tour of all program areas by the staff guide.

MANDATORY PAPERWORK

1. Unit Leadership Roster and Unit Roster.
2. Swim check forms (if swim check is performed before camp, but within the calendar year)
3. Youth Protection expiration dates for all adults staying in camp will be checked.
4. Any other applicable certificates including CPR, Safety Afloat, Safe Swim Defense, etc.
5. BSA Health and Medical form Parts A and B for anyone staying at camp.
6. Proof of insurance for out-of-council units.
7. Shared Full-Time Leader Days and Part-Time Leader Days forms.

SWIMMING POOL ORIENTATION AND SWIM TEST

Units have the option of arranging for their swim checks to be completed before they arrive at camp. Units wishing to do so must follow the guidelines listed below and UTILIZE THE SWIM CHECK FORM located in the appendix.

1. Every person using aquatic facilities must have an annual swim test conducted during the calendar year (January 1 - December 31).
2. The requirements for swim qualification for Beginner and Swimmer must be conducted exactly as stated on the Swim Check form.
3. A currently certified BSA lifeguard, BSA Aquatic Instructor, YMCA lifeguard, or American Red Cross lifeguard must conduct the test. A copy of the instructor's certification showing the expiration date must be provided.
4. The unit swim classification record must be used and signed by the certifying lifeguard.
5. The Camp Horne Aquatics staff reserves the right to retest any individual to assure the standards have been met.

CHECK-OUT *and* DEPARTURE

CHECK-OUT

In the event a Scout, Scouter, or other adult needs to leave camp temporarily, or permanently, before the end of the session, he must check in and out through the Hulsart Center with a member of the camp administrative staff. When an individual checks out of camp, even for a temporary absence, they must turn in their identification lanyard. It will be re-issued upon their return. It is essential to the safety of the youth in our care that camp management knows who is on camp property at all times.

STEPS FOR CHECK-IN

Scouters are asked to be aware of the following procedures and make them known to all families to ensure the safety of our Scouts:

1. Check-in and out times must be limited to the hours between 8:15 am and 9:30 pm. If Scouts cannot return before this time, parents should bring them back to camp the next morning.
2. While we will assist in locating Scouts for check out in the event of an emergency, extra staff members are NOT available to search for Scouts who are leaving for non-emergency events.
3. Scouters should be aware of each Scout's schedule for checkout. If at night, someone should meet and walk with the returning Scout back to the campsite. Camp Horne uses the Buddy System. Please review this with Scouts and Scouters prior to arrival.
4. Scouts may only be released to the parent or legal guardian. If another person is checking a Scout out from camp, they must be listed on the Scout's Check Out Form (page A7).
5. All Scouts and Scouters must check in and out through the Hulsart Center. The person picking up the Scout must sign him out.
6. Any camper who needs to leave for medical purposes must visit and/or inform the Health Officer of the reason. If returning, the camper must check in with the Health Officer before returning to his campsite and schedule.

STEPS FOR CHECK-OUT BY UNIT

Units are encouraged to remain in camp through the final morning of their session. Detailed instructions will be discussed at the Leader's meeting.

Basic check-out procedures are as follows:

1. Unit leader informs Camp Director of departure time (availability determined by schedule).
2. Unit cleans general campsite area, stores equipment, and secures tents.
3. Any camp equipment that has been checked out is returned to Hulsart Center.
4. The Camp Director, Program Director, Commissioner, or designee inspects the campsite with a unit leader, and both verify the campsite inspection is completed.
5. Arrangements are made for the unit and personal equipment to be hauled out to the parking area.
6. Unit Leader picks up medical forms from the Health Officer.

***All medical forms not picked up will be destroyed at the end of camp.*

YOUTH PROTECTION GUIDELINES (YPT)

All BSA Youth Protection Guidelines must be followed at all times during your stay at Camp Horne. Every leader and adult in camp must show proof of course completion in Youth Protection training either prior to or upon arrival at camp. It is preferred that these be submitted with the **Unit Roster and Payment Form**. Every unit must adhere to two-deep leadership while at camp. You will also need to submit the **Unit Leadership Roster and Pack Roster** upon arrival. This will allow us to best communicate with the leaders from your unit present in camp at a given time.

PARENTS *and* CHECKLISTS

WHAT TO EXPECT

Scouts attending camp will be sleeping in three-sided Adirondacks with bunks and mattresses, each accommodating four campers. Through the session, Cubs and Webelos will rotate through a variety of program areas around camp including swimming, canoeing, archery, BB guns, ecology, and outdoor skills. Many program areas and activities will help Webelos as they transition from Cub Scouts to Scouts BSA in the upcoming months.

WHAT TO LEAVE AT HOME

Sheath knives, personal rifles or other firearms, ammunition, and bows are not allowed in camp; only those supplied by the shooting sports area will be used. Scouts who have earned the Whitlin' Chip can carry a pocketknife IF they carry their Whitlin' Chip with them. If a Scout has his knife out and is asked for his card, but does not have it, his knife can be confiscated and turned into his unit leader until his card is produced. We also recommend that expensive items such as MP3 players, tablets, electronic games, cell phones, and other electronic devices not be brought to camp. Please talk to your Cubmaster to find out how this will be handled for your Pack.

Not Allowed at Camp

Personal Firearms
Personal Ammunition
Personal Bows/Arrows
Sheath Knives
Personal Pets

Recommended to Leave at Home:

Cell Phones
Music Players (MP3, CDs, etc.)
Tablets and Computers
Electronic Games
Other Electronic Devices

A FEW HELPFUL HINTS

- Packing in a plastic tote or footlocker as opposed to a suitcase or duffle bag is a good idea as items are more likely to stay dry in a plastic case than in a cloth backpack or suitcase.
- Due to the heat and humidity of Summer, it would be advisable to have your Scout bring a change of clothing for each day of camp.
- Camp Horne has a Trading Post where snacks, drinks, souvenirs, and program materials can be purchased. Most Scouts spend approximately \$50-\$70 during their stay in our camp.
- If your unit wants to bring snacks, pack them in a shared locking plastic tub. This decreases the chance of bugs, raccoons, or other wildlife enjoying your snacks for you.
- Packing close-toed water shoes is a great idea.
- Wicking or dry-fit underwear as well as regular application of powder will help prevent chafing. In the Alabama heat, these items are more than just advisable items to pack.
- Leave expensive items that you wouldn't want to ruin or lose at home.

DID YOU SAY SNACKS?



PARENTS *and* CHECKLISTS

PERSONAL GEAR CHECKLIST

- COMPLETE Cub Scout or Webelos uniform,
 - T-Shirts, shorts, pants socks, underwear, hat, sweater, or jacket (it may be summer in AL but it can get cool at night) (Scouts need clean clothing for each day of camp)
 - Swim trunks and towel
 - Rain poncho or jacket
 - Extra pair of shoes or boots (close toed)
 - Sealable water bottle (Disposable cups will not be available)
 - Watch
 - Washcloth, towel
 - Toiletries (soap, shampoo, toothpaste, etc.)
 - Flashlight with new batteries
 - Sleeping Bag, or sheets and blanket, and pillow
 - Pocketknife and Whittlin' Chip (if applicable)
 - Footlocker, suitcase, or backpack
 - Spending money
 - Sunscreen and Bug Repellent
 - Bug spray
 - Mattress for Adirondacks
 - Completed Health and Medical Forms A, B and any personal medicines
- ** (Medicines should be in original containers labeled & kept in a Ziplock bag. Epi-pens & inhalers should be carried at all times. Medicines requiring refrigeration may be stored in the Health Lodge medical refrigerator.)*

OPTIONAL GEAR

- Compass
- Sunglasses
- Camera
- Musical Instrument
- Twine Rope
- Shower shoes
- Fishing gear
- Religious book
- Hammock
- Camp Chairs

UNIT EQUIPMENT CHECKLIST

- Pack flag
- Den flag(s) (if applicable)
- First aid kit(s)
- Quiet games
- Lanterns and gas
- Rope
- Extra plastic/tarps
- Propane bottle (if necessary)
- Tarps (recommended for tents)
- Paper and pens/pencils
- Shared Part-Time and Full-Time Adult Rosters
- Duty Rosters (waiters, latrine, etc.)
- Clothesline/pins
- Games for downtimes or inclement weather
- Youth Protection documentation on all participating Scouts and adults
- Props for skit or song
- Water Cooler

WHAT NOT TO BRING

- Pets
- Electrical equipment
- Expensive items
- Sheath knives
- Sandals or other open-toed shoes (other than shower shoes)
- Fireworks
- Satellite Dish
- Firearms and ammunition
- Bows and arrows
- NO Tobacco, alcohol, illegal drugs

APPENDICES

LATRINE AND WAITER DUTY ROTATION ROSTER

DAY ONE

	Dinner
Head Waiter	
Assistant Waiter	

DAY TWO

Pick Up Trash	Rinse Sink	Sweep Floors	Rinse Floors
	Breakfast	Lunch	Dinner
Head Waiter			
Assistant Waiter			

DAY THREE

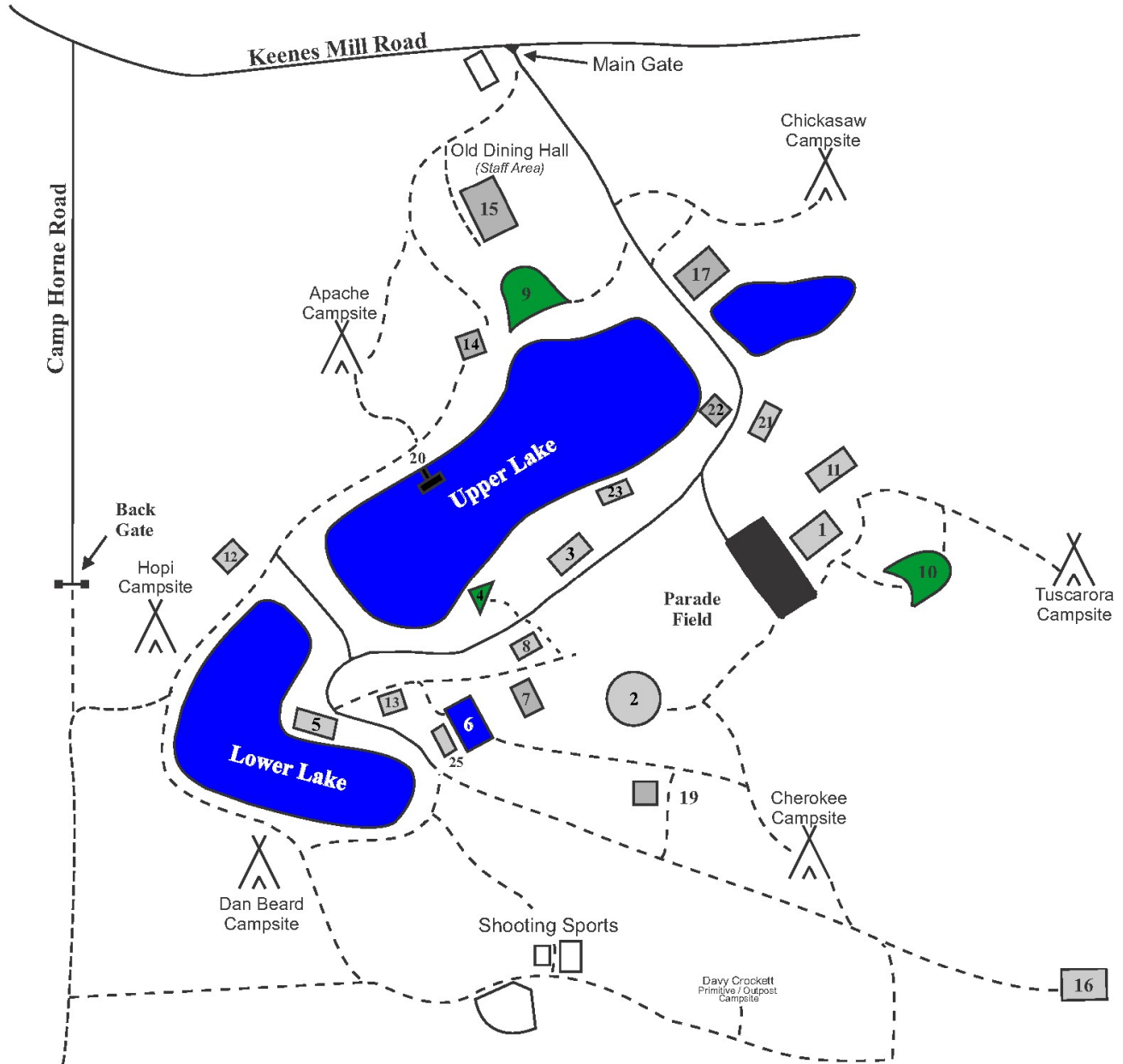
Pick Up Trash	Rinse Sink	Sweep Floors	Rinse Floors
	Breakfast	Lunch	Dinner
Head Waiter			
Assistant Waiter			

DAY FOUR

	Breakfast
Head Waiter	
Assistant Waiter	

Camp Horne

Black Warrior Council, BSA



- | | |
|-------------------------------------|----------------------------------|
| 1. Hulsart Training Center / Museum | 13. Blackfoot Cabin |
| 2. Dining Hall | 14. Ecology Cabin |
| 3. Program Storage Building (PSB) | 15. Old Dining Hall (Staff Area) |
| 4. Livingston Chapel | 16. Climbing/Repelling Tower |
| 5. Trading Post | 17. Warehouse |
| 6. Swimming Pool / Central Showers | 19. Scoutcraft Area |
| 7. Health Lodge | 20. Boating Area |
| 8. Health Lodge Pavilion | 21. Trailblazer Pavilion |
| 9. Warren G. Finney Council Ring | 22. Boat house |
| 10. Sunday Night Campfire Ring | 23. Lakeside Pavilion |
| 11. OA Lodge | 24. Shooting Sports Complex |
| 12. Hopi Cabin | 25. Pool Pavilion |



HARRY E. BOVAY, JR. FOUNDATION CAMBERSHIP
RESIDENTS OF ALL COUNTIES – Cub Scout Summer Resident Camp 2024

Applicant Information				
LastName:		First Name:		M.I.:
Address:			Appt #:	
City:		County:	State:	ZIP Code:
Pack:	District: (circle) River Mountain Prairie	School:		Date of Birth:
Parent's Name:			Emergency Phone:	
Email Address:			Annual Household Income:	

Camperships are ONLY for registered Scouts and will be allotted under the direction of a volunteer committee and the Council Program Director, to families who need the help. A Scout can attend only one week of summer resident camp with a campership.

Campership funds are provided by the Harry E. Bovay, Jr Foundation and other gifts made by Friends of Scouting.

CUB OBLIGATION

Prior to submission of application, carry out a Service Project for a Church, the community, an elderly person, a sick person, handicapped person, the unit's charter organization or a Black Warrior Council camp to earn the campership. Send report of service with the application.

PARENT OBLIGATION

- Register the Cub in the pack through which they are applying for the campership.
- Obtain a medical examination by a physician before the Scout attends camp and have the BSA Health and Medical Record parts A, B, and C filled out, including shot record, and signed. Please send a copy of these forms.
- Provide spending money.
- Provide personal equipment. (See Cubmaster for list of supplies needed.)
- Pay \$ 80 toward the total camp fee of \$155.00 if fee paid in full by **May 24, 2024.**
- No more than \$75.00 will be provided for a campership.

COUNCIL AND CAMP RESPONSIBILITY

1. Provide tents and health service at camp
2. Camp provides 3 meals each day in the dining hall
3. Camp provides opportunities for swimming, Scout activities, rifle range, archery, hiking, and campfires
4. Provide a campership in the amount not to exceed \$ 75.00. Amount requesting \$ _____

I (We) have read the above requirements for the campership and agree to the provisions.

All camperships must be submitted, approved and received at the Council office by April 12, 2024.

All signatures required for application to be considered.

Parent/Guardian

Date

Cubmaster

Date



Cub Scout Resident Camp 2024 Unit Roster & Registration Form

Unit Leader Information

Cub Pack: _____ Town: _____

Name	Phone	Email

Cubs Attending

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	

For Office Use ONLY:	
Date Received:	_____
Number Cubs:	_____
Registration Fee/Cub:	\$ _____
Campership Credit:	\$ _____
Total Cub Registration:	\$ _____
Number Paid Adults:	_____
Registration Fee/Adult:	\$ _____
Total Adult Registration:	\$ _____
Number Free Adults:	_____
Total \$ Received:	\$ _____
Balance Due:	\$ _____
Notes:	

Submit Forms & Payment to:
Black Warrior Council, BSA
PO Drawer 3088
Tuscaloosa, AL 35403

Online, go to:
www.bwc-bsa.org/cubresidentcamp2024